FREQUENTLY ASKED QUESTIONS

1. Conference & delegate information;

a) When will 2018 Layer Feed Quality Conference be held?  
2018 Layer Feed Quality Conference will be held on October 8-9, 2018 (Monday and Tuesday). For each of the two days, the program starts at 10:00 AM. The first day ends at 5:00 PM then immediately followed by a networking session until 7:00 PM and the second day start at 9 am, ends at 3:00 PM.

b) Where will the event be held?  
2018 Layer Feed Quality Conference will be held at Double Tree by Hilton Hotel Jakarta- Diponegoro in Jakarta- Indonesia

c) How many delegates will be expected to attend 2018 Layer Feed Quality Conference?  
Approximately over 150-200 delegates are expected to attend 2018 Layer Feed Quality Conference.

d) Can I have a list of attendees of 2018 Layer Feed Quality Conference?  
We are afraid that we are not able to give the list of attendees but we create many great opportunities for delegates to network each other onsite.

e) What is the program/schedule?  
The main conference starts on October 8, 2018 and ends on October 9, 2018. The full program will be available in our brochure and can be downloaded https://asian-agribiz.com/conferences/layer-feed-quality-conferences/ or can be requested from events@asian-agribiz.com.

f) What is detailed topics and program?  
2018 Layer Feed Quality Conference will bring together 15 World class speakers from as far afield as Canada, Australia, UK and Thailand including 20 Presentations – we will address 3 majors topics; Flock longevity-Part 1: The pullet, Egg production without AGPs – How and how soon?, Managing egg shell quality – the consumer speaks. Please view our 2018 detailed topics and program https://asian-agribiz.com/conferences/layer-feed-quality-conferences/ to gain insight about topics covered at the conference.

g) Program change policy  
Please note that speakers and topics were confirmed at the time of publishing, however, circumstances beyond the control of the organisers may necessitate substitutions, alterations or cancellations of the speakers and/or topics. As such, Asian Agribusiness Media reserves the right to alter or modify the advertised speakers and/or topics if necessary.

h) List of the speakers  
List of 2018 Layer Feed Quality Conference speakers is now available in our brochure at https://asian-agribiz.com/conferences/layer-feed-quality-conferences/

i) Proceedings CD  
When you register to attend the conference, you will receive link of paper which send to your email prior to conference start one week. Alternatively, you may place an order on the proceedings memory stick for USD 250 at
https://asian-agribiz.com/conferences/layer-feed-quality-conferences/ if you
do not wish to attend the conference.

j) Presentations
All presentations can be downloaded from our web link. We will email you this
link after the conference. To ensure that you will have an access to these
presentations, please provide us your most recent and effective email
address.

k) Conference sponsors
Our conference sponsors are as follows:

Platinum Sponsor;

Gold Sponsor;

Silver Sponsors;

l) Dress code
Smart casual is the standard attire for the event. Please be comfortable. Do
remember that in spite of the warm temperature outside, the hotel air-
conditioning can lower the temperature considerably so you might want to be
prepared by bringing a light jacket or shawl.

2. Registration fees & special rates;

a) Registration
Registration can be made online at
https://www.secureregistrations.com/LAYERfeedQC18/
or by completing a physical registration form and forwarding it by fax, email or
post. See our web site www.asian-agribiz.com for further details.
If completing a physical form, please complete one form for each delegate.

b) Early bird and team registration
We offer an early bird including team registration within a limited time. All special
registration rates and conditions can be found in our brochure at https://asian-
agribiz.com/conferences/layer-feed-quality-conferences/. Please register early to
avail to the special rates.

c) What does the registration fee cover?
Delegate registration fee covers attendance to all sessions, lunch and coffee
breaks during the two-day conference on October 8-9, 2018. Networking session on first night (Monday, October 8). Other costs such as hotel accommodation, airfare, and meals outside those above mentioned, are not included and to be settled separately by the delegate.

d) Admission
Only registered and fully paid delegates will be allowed into the vicinity of the conference, including the areas occupied by the conference meeting room, registration desk, coffee breaks, lunch and networking sessions.

e) How much do I have to pay if I don’t attend all the sessions?
The conference registration fee is a fixed fee whether you attend one session or all sessions.

f) Do you provide complimentary (fellowship) registration?
We regret that we cannot provide sponsorship to any delegate, due to limited budget. We, however, provide special registration rates if your organization will be sending a group of 3 to 5 delegates, alternatively a group of 6 delegates or more.

g) Replacement / Substitution
You may submit a substitution or a replacement only if we receive your written request before October 10, 2017. Please email events@asian-agribiz.com. Please note that substitutions after the cut-off date (7 days prior to the conference) will not be granted.

h) Cancellation / refund
Registration is refundable only if we receive your written request before September 17, 2018. Please email events@asian-agribiz.com. Please note that a cancellation received after the cut-off date (21 days prior to the conference) will not be granted.

i) Additional refund & cancellation policy;
We do not provide refunds for cancellations received less than twenty-one days prior to the conference. For cancellations received in writing more than twenty-one days prior to the conference you will receive a full refund less any banking charges that may have been incurred on your behalf. Alternatively the sum can be credited towards another conference organised by us for up to one year from the date of the original conference. In the event that we cancel the event, delegates will receive a full refund less any banking charges that may have been incurred on your behalf. Alternatively the sum can be credited towards another of our conferences for up to one year from the date of the original conference. We are not responsible for any loss or damage as a result of a substitution, alteration or cancellation/postponement of the conference. We assume no liability whatsoever if this conference is cancelled, rescheduled or postponed due to a fortuitous event that in the opinion of the organisers renders this conference impracticable or impossible. For purposes of this clause, a fortuitous event shall include, but not be limited to: war, fire, labour strike, disease outbreak (human or livestock), extreme weather or other emergency.

3. Payment & receipt;

a) Payment
Registration fee is due in full at the time of registration. Registrants who have not made full payment will be declined entry to the conference.
b) How do I pay the registration fees?
The registration fees may be paid via credit card (MasterCard, Visa or American Express) or bank transfer. Please make all payments in **US Dollars**.

i. Credit Card
*For security purposes, we recommend you to make the online registration and payment at [https://www.secureregistrations.com/LAYERfeedQC18/](https://www.secureregistrations.com/LAYERfeedQC18/) or kindly fax us the completed registration form with your Credit Card details at +65 6276 1816*

ii. Bank Transfer
(All bank charges to be borne by the payer)
Quote 'LAYER FEED QC' in the transfer details and attach a copy of the transaction to the registration form. Please see below our bank details.
Bank: DBS Bank Ltd, 12 Marina Boulevard, Singapore
Account name: Asian Agribusiness Media Pte Ltd.
Bank and branch code: 7171001
Account no: 0065 004163 01 0 022 USD
SWIFT: DBSSSGSG

Please email or fax bank transfer slip to: [events@asian-agribiz.com](mailto:events@asian-agribiz.com) or +65 6276 1816

c) Receipts
Official receipts will be emailed to you after we receive your registration and full payment. Please provide us your current email address when you register in order to ensure to have the Official Receipt from us. Should you have any specific requirements for your receipt please contact the Course Organiser when you register.

d) Can you please extend the deadline for payment?
We do not generally extend any deadlines. This is to be fair to the large majority who worked to meet the deadline.

e) Can I pay the registration fee onsite?
We do not encourage onsite payment mainly because there is no guarantee of your seat. Most of our conferences are sold out before the conference and there is usually no onsite registration.

4. Dietary requirement & special care;

Should you have a specific dietary requirements please contact the Conference Organiser in advance.

a) What kind of meals do you serve?
We are delighted to serve the cuisine of the country in which the event is held tempered by what is popular to locals and to overseas visitors. Lunches are buffets and there is usually various kinds of dishes to be selected for two-day conference. The Conference Dinner is networking session with canape and drinks in first day conference.

b) Halal / Vegetarian
Please let us know if you are a vegetarian, or require Halal or if you have any other special meal request. Please email [events@asian-agribiz.com](mailto:events@asian-agribiz.com) so we will do our best to meet your requests.
5. Accommodation & travel;

a) How to travel to the conference
Once you arrive Jakarta international airport, there are many ways to reach Double Tree by Hilton Hotel. Please see below the map and directions

Address: Double Tree by Hilton Jakarta - Diponegoro
Jl Pegangsaan Timur No 17 Cikini, Jakarta 10310 Indonesia
Tel: + 62 21 3190 4433  Fax: +62 21 3192 4877
Email: JakartaDiponegoro.info@hilton.com

Directions from the airport to Double Tree by Hilton – Diponegoro
From the airport take toll road Prof Sedyatmo then exit at Manga Dua onto Gunung Sahari Raya road. Turn right onto Raden Saleh road and stay on Cikini Raya road until you reach the hotel on your left.

- Taxi
  - Fee: Around IDR 350,000 (toll fee included)
  - Hours: 24 hours
  - Travel Time: 60 minutes
  - Taxi counters are located on the Arrivals level after customs and outside at the taxi stand.
  - Blue Bird Taksi: (Recommended) Loading Zones: Terminal 1, Terminal 2, Terminal 3.
    Destination: Jakarta, Bogor, Depok, Tangerang, Bekasi.
    Tarif : Flag Fall - Rp. 7.500,- , Per Km - Rp. 4.000,-
    Location : Gd. Blue Bird Lt.1 Jl. Mampang Prapatan Raya No.60 jakarta
    Phone : 0215500266

- Limousine Transfer
  - Fee: From IDR 500,000 (approx. USD 50)
  - Hours: 24 hours
  - Travel Time: 60 minutes
  - Reservations are required and should be made 5 days in advance. Cancellations should be made by email at least 48
b) Hotel and airfare
Hotel accommodation and travel costs are not included in the registration fee. We offer the best negotiated accommodation rates at, Double Tree by Hilton, the conference hotel and a list of alternative accommodations located close to the conference hotel at various rates and diverse facilities on our website www.asian-agribiz.com or can be requested from events@asian-agribiz.com

c) Airport pick-up and drop-off services
Each hotel provides airport pick-up and drop-off transfers. Payment is to be made directly to the hotel of your choice via credit card, bank transfer, or cash. Please directly contact your hotel if you wish to avail of this transfer.

d) When do I need to be in Jakarta?
All participants are encouraged to arrive in Jakarta by Sunday, October 7 at the latest, as the main conference starts at 10:00 AM on Monday, October 8. You may also want to arrive a day early so you can enjoy the city.

e) Do I need to apply for a VISA to enter Indonesia?
Kindly visit the Indonesia’s Department of Foreign Affairs at http://www.kemlu.go.id/en/Default.aspx to view the summary of countries that require visa.

f) Will you send me necessary invitation letters for my VISA application?
We will be glad to send it to you. In this regard, may we request for a copy of your passport or the following details from you:

- First name:
- Last name:
- Passport No:
- Issue Date:
- Expiry Date:
- Date of Birth:
- Place of Birth:

We will put this in the letter that you will use to submit to the Ambassador or Consulate of Indonesia in your country. We’ll email you a PDF copy of the letter. Please email events@asian-agribiz.com

6. Country information;

a) What is the climate in Jakarta, Indonesia?
Jakarta’s climate is not temperature or air pressure. The average temperature in Jakarta in October is very hot at 28.5 °C, afternoons can be very, very hot with average high temperatures reaching 33 °C. Overnight temperatures are generally fairly hot with an average low of 24 °C. The weather in October is hardly arid with intermittent rain. Generally speaking, there is a dry season (June to September), and a rainy season (December to March). The extreme variations in rainfall are linked with the monsoons. Whenever you visit, lightweight cotton clothing, sunscreen and insect spray is recommended.

b) Currency

i. What is the unit of currency in Indonesia?
Indonesia’s monetary unit is Indonesian Rupiah (IDR). The current exchange
rate of one US Dollar is approximately IDR 13,898 as of June 1, 2018 (See http://www.xe.com/ucc/ to convert your currency into Indonesian Rupiah)

ii. Where can I get my money changed?
Both Jakarta international airport and the hotel have currency exchange facilities. You can get Indonesian Rupiah from ATM machines using your major credit card or debit card, even in many small towns around Jakarta. The exchange rate is automatic and roughly as good as you'll find. MasterCard and Visa are most commonly accepted, but other kinds of major credit cards and debit cards are commonly accepted as well.

c) Shopping & entertainment;
Jakarta has various shopping and entertainment places that are conveniently reachable by visitors. You can select from the variety of exciting and interesting activities that the city has to offer during your stay. Please visit www.indonesia.travel/ to see what you may experience during your stay!

d) Other useful links / information
For further information on Indonesia please visit:
Ministry of Foreign Affairs http://www.kemlu.go.id
Department of Tourism www.indonesia.travel/
Universal Currency Converter www.xe.com
World Time www.worldtimeserver.com
Indonesia Travel Guide www.indonesia.travel/

7. Any questions apart from above or special queries;

Please contact;
Ms. Sutasinee Lake
Email: sutasinee@asian-agribiz.com
Ph: +66 8989 80777

Ms. Pornmanee Tangamornphankun
Email: pornmanee@asian-agribiz.com
Ph: +66 9492 66241

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